

CATHLEEN NAUGHTON ASSOCIATES
POSITION DESCRIPTION: REGISTERED NURSE

Position Title: Registered Nurse
Program Area: Clinical Program Area
Date Approved: _____
Review Dates: _____
Reviewer Initials: _____

POSITION SUMMARY:

Provides professional nursing care visits to patients. Collaborates with the patient's case manager and other members of the patient care team. Independently provides and documents patient visits. Covers for the case manager when appropriate.

REPORTS TO:

Director of Clinical Operations or designee

EXPERIENCE AND QUALIFICATIONS:

Licensed as a registered professional nurse in the State of Rhode Island. Graduate of an accredited school of nursing; diploma or Associate's Degree required. Possesses a minimum of one-year nursing experience.

COMPETENCY/SKILL REQUIREMENTS:

Excellent written and verbal communications skills. Able to utilize a telephone for internal and external communications. Knowledgeable of nursing assessment and evaluation skills. CPR certified. Competent in the provision of nursing care.

WORKING ENVIRONMENT:

Potentially unsafe and unsanitary home environments. Potential travel in inclement weather. Office environment.

POSITION PHYSICAL DEMANDS:

Driving or riding in a motor vehicle, standing, sitting, walking, bending, reaching, stretching, lifting up to 50 pounds unassisted and up to 300 pounds utilizing an assistive device. Providing after hours, weekend, and holiday on call coverage.

SAFETY EQUIPMENT:

Flexible goggles with side shields, anti-reflux respirator, protective gowns, aprons and gloves.

SUPERVISION RESPONSIBILITIES: Yes

NATURE OF SUPERVISION:

In home supervision of paraprofessional staff members and licensed practical nurses.

KEY RESPONSIBILITIES AND DUTIES:

1. Consistently adheres to nursing process and standards.

2. Provides home care nursing visits as assigned.
3. Consistently submits completed documentation of the home care visit within the established time parameters.
4. Participate in the quality improvement and utilization review activities of the organization.
5. Consistently attends multidisciplinary patient care conferences as requested.
6. ATTENDS STAFF MEETINGS AND INSERVICES.
7. Consistently instructs patients and caregivers according to the plan of care.
8. Consistently admits patients and develops patient plan of care adhering to the Medicare criteria for home care provision as assigned by the Clinical Manager.
9. Consistently collaborates with the Case Manager in:
 - Communicating changes in patient's condition to the physician.
 - Obtaining physician orders for changing patient care needs.
 - Revising care plan based upon assessment findings.
 - Referring patients to community resources as appropriate.
 - Maintaining accurate and current drug profiles for patients assigned.
 - Recommending discharge of patients.
10. Consistently demonstrates a high degree of commitment to customer service and quality care provision.
11. Consistently exhibits good written and communication skills.
12. Accepts responsibility for continuing education and performance of Home Care procedures.
13. Completes other duties as assigned or requested.
14. Makes nursing assessments and reports significant changes in the patient's condition to the appropriate team members.

I, _____, acknowledge receipt and understanding of this job description. I realize that this reflects a general list of responsibilities of the position, as well as a general description of the working environment and physical demands.

Signature

Date